



SUNDALE

CREATING COMMUNITIES SINCE 1963



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Sundale's Commitment to the health & Safety of workers and Consumers

Sundale is committed to ensuring the health and wellbeing of all staff, residents and clients in relation to the Coronavirus (COVID-19) and therefore we are closely monitoring and being guided by the precautions and instruction from the World Health Organisation and the Department of Health.

On 30 January 2020, the [World Health Organisation](#) declared the coronavirus outbreak a Public Health Emergency of International Concern. With new cases of coronavirus (COVID-19) reported on a daily basis around the world, the Australian Government has continued to impose travel restrictions in the country to protect the Australian community.

There are many countries identified as higher risk for COVID-19, and these countries are, as of 5th March 2020: Mainland China, Iran, Italy South Korea, Hong Kong, Japan, Cambodia, Mongolia, Indonesia, Singapore, Thailand. This list is subject to regular updating by the Governments of Australia and Queensland.

Any healthcare worker or residential aged care worker who has been in these countries in the previous 14 days should not attend work until they have been well for 14 days after leaving those countries.

Screening at Sundale Facilities

People entering Sundale facilities will be screened, including an assessment of physical symptoms, including temperature. Anyone presenting with symptoms that may be indicative of COVID-19 will be refused entry to the facility.

For staff this means they should return home and seek medical care - a member of the Sundale HR team will be in contact with you within 24 hours to provide information on your personal circumstances.

Requirement to Disclose Information

Employees have an obligation to and **are directed to** advise their Managers if:

- They test positive to COVID-19 or have symptoms of COVID-19.
- They have:
 - had known close contact (direct contact or prolonged close contact) with anyone who is symptomatic of COVID-19;
 - had known close contact with anyone who has travelled to or from, or transited through, any of the Risk Countries. Please note employees are strongly urged to avoid close contact with people known to have travelled internationally for the first 14 days following their return to Australia;

- an intimate partner of, or is living with someone with, someone who is symptomatic of COVID-19;
- or is providing care for someone who is symptomatic COVID-19.

Employees also have an obligation to and are directed to advise their Manager if:

- In the past 15 days they have travelled internationally or have future plans to travel internationally.

Why are we asking for this information?

Sundale has a primary duty of care, so far as is reasonably practical, to ensure the health and safety of workers and consumers. The information that we are requesting will allow us to evaluate the individual risk related to COVID-19 and take appropriate reasonable action to eliminate or minimise those risks.

Assessments of risk related to international travel will be made on the basis of Australian or Queensland Government declarations on the risk associated at the time of travel. Please note that the list of higher risk countries is subject to regular updating by the Governments of Australia and Queensland.

Where can I find out more information on COVID-19?

For national updates: <https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert>

WHO updates: <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>

If you fall into the risk groups above or suspect you may have the coronavirus disease (COVID-19) **call the dedicated hotline on 1800 675 398.**

What if I have a question in relation to Sundale's response to COVID-19?

In the first instance, you should direct your enquiry to COVIDresponse@sundale.org.au. Including your contact details. This mailbox is being continually monitored and your enquiry will be answered within 24 hours.

Yours Sincerely

The Sundale COVID-19 Response Team